

**MEMORANDUM**

**TO: Gainesboro Regional Planning Commission**

**FROM: Shannon Copas, Staff Planner**

**DATE: August 27, 2025**

**SUBJECT: September 2, 2025 Planning Commission Meeting**

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The Gainesboro Regional Planning Commission will hold its regular monthly meeting at 6:00 p.m. on Tuesday, September 2, 2025, at Gainesboro City Hall. The agenda for the meeting is as follows:

1. Call to order.
2. Approval of Previous Meeting Minutes.
3. Mayor's Report on Community Projects and Activities.
4. Staff Planner's Report.
5. Discussion on Updating the Proposed Zoning Ordinance and By-Laws
6. Other business as necessary.
7. Adjournment.

**Next Scheduled Meeting: October 7, 2025**